



EMPLOYMENT APPLICATION

**PRE-EMPLOYMENT
PHYSICAL, SUBSTANCE
SCREENING AND
BACKGROUND CHECKS
REQUIRED**

Qualified applicants are considered for all positions without regard to race, creed, color, religion, sex, national origin, ancestry, age, place of birth, veteran status, physical or mental condition, or any other legally protected status.

PLEASE PRINT

Type of work applied for: _____	Date: _____
How did you hear about us? _____	
Name: _____	
Street Address: _____	
City / State / Zip Code: _____	
Home Telephone: _____	Cell Phone: _____
Email Address: _____	
Best time to contact you is: _____ : _____ AM / PM	
Are you legally eligible for employment in the United States?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you are under 18 please state your age: _____	If you are under 18 can you supply working papers? <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever filed an application with us before?	If yes, give date: _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been employed with us before?	If yes, give date: _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
Has anyone that works at CVM referred you?	Who? _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you currently employed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
May we contact your present employer?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date available to work: _____	Rate of pay expected: _____
Your work availability: <input type="checkbox"/> Temporary (Please show dates available: _____)	
<input type="checkbox"/> Part-Time (Please circle: Mornings Afternoons Evenings)	
<input type="checkbox"/> Full-Time (Please circle shift: 1 2 3)	
Can you work overtime including weekends?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you currently on "lay-off" status and subject to recall?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been terminated from employment or asked to resign?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of a crime? If yes please explain:	<input type="checkbox"/> Yes <input type="checkbox"/> No

EDUCATION

	Name and location of school	No. of Yrs. Attended	Degree Received	Subjects Studied / Major
High School				
College or University				
Trade, Business or Correspondence School				

EMPLOYMENT HISTORY

Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. *Incomplete information could disqualify you from further consideration.* You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

From:	To:	Employer Name:	Telephone:
Job Title:		Address:	
Immediate supervisor and title:		Type of work:	
Reason for leaving:		Rate of Pay:	
From:	To:	Employer Name:	Telephone:
Job Title:		Address:	
Immediate supervisor and title:		Type of work:	
Reason for leaving:		Rate of Pay:	
From:	To:	Employer Name:	Telephone:
Job Title:		Address:	
Immediate supervisor and title:		Type of work:	
Reason for leaving:		Rate of Pay:	
From:	To:	Employer Name:	Telephone:
Job Title:		Address:	
Immediate supervisor and title:		Type of work:	
Reason for leaving:		Rate of Pay:	

SKILLS AND EXPERIENCE

Describe any special skills, experience, training or extra-curricular activities that would enhance your ability to perform the position applied for:

BUSINESS REFERENCES

Give the names of three persons not related to you, whom you have known at least three (3) years.

Name	Address, Phone, Email	Company	Years Acquainted

Please read carefully before signing

Cambridge Valley Machining, Inc. is an equal opportunity employer. Cambridge Valley Machining, Inc. does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex, sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service or other legally protected status.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Cambridge Valley Machining, Inc. to hire me. If I am hired, I understand that either Cambridge Valley Machining, Inc. or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Cambridge Valley Machining, Inc. has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Cambridge Valley Machining, Inc. true and complete information on this application. No requested information has been concealed. I authorize Cambridge Valley Machining, Inc. to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Signature of Applicant

Date